

**CLARKE COUNTY RESERVOIR COMMISSION**  
**Regular Business Meeting**  
**Clarke County Development Office**  
**115 E. Washington, Osceola, Iowa**  
**Thursday, October 21, 2021**  
**9:30 a.m.**

**CALL MEETING TO ORDER**

Chairperson Ty Wheeler called the regular business meeting of the Board of Directors of the Clarke County Reservoir Commission (CCRC) to order at 9:30 am on Thursday, October 21, 2021. Commissioners responding to roll call were William Trickey-City of Woodburn, Sue Wilder-Member at Large, Jeff Rice-SIRWA, Larry Keller-Clarke County Board of Supervisors, Brandon Patterson-Osceola Water Board, and Ty Wheeler-City of Osceola.

Others in attendance were Anne Welker, Dexter Yaddof, Barry Matee, Mark Duben-HDR, Dave Beck-CPI, Erica Petersohn-SIRC&D, Katie Dean-Osceola Water Board.

**APPROVE AGENDA**

Commissioner Larry Keller made a motion to approve the agenda as written. Alternate Jeff Rice seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.

Absent: Commissioner Jeanie Crees.

**APPROVE SEPTEMBER 16, 2021 REGULAR MEETING MINUTES**

Commissioner Brandon Patterson made a motion to approve the September 16, 2021 regular meeting minutes as written. Commissioner Sue Wilder seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Brandon Patterson, and Ty Wheeler.

Abstain: Commissioner Larry Keller.

Absent: Commissioner Jeanie Crees.

**TREASURER'S REPORT**

**General Fund:** Previous cash balance as of September 16, 2021 was \$484.99. Revenue received was \$2,465.28 City of Murray for sponsor contribution, \$14,967.75 City of Osceola for sponsor contribution, \$15,730.83 Osceola Water Works for sponsor contribution and \$13,617.73 SIRWA for sponsor contribution. Bills presented for payment were \$28.11 Main Street Checks for checkbook reorder [ACH], \$92.81 Creston Publishing for publishing August meeting minutes [ck#1480], & 112.28 Creston Publishing for publishing September meeting minutes [ck#1481], \$100.00 State of Iowa Auditor for FY2020 audit filing fee [ck#1482]. Resulting in a cash balance of \$46,933.38 for October 21, 2021.

**Special Account:** Previous cash balance as of September 16, 2021 was \$15,620.45. Revenue received was \$3.35 for September 2021 interest. No bills were presented for payment. Resulting in a cash balance of \$15,623.80 for October 21, 2021.

**LOSST 2008 Checking Account:** Previous cash balance as of September 16, 2021 was \$4,539.71. Revenue received was \$2,902.33 City of Woodburn for May 2021 sales tax, \$2,824.12 for June 2021 sales tax and

\$2.55 for September interest. No bills were presented for payment. Resulting in a cash balance of \$10,268.71 for October 21, 2021.

**LOSST 2009 Checking Account:** Previous cash balance as of September 16, 2021 was \$478,037.59. Revenue received was \$141.46 for September 2021 interest. Bills presented for payment were \$16.36 Main Street Checks for checkbook reorder [ACH], \$13,500.00 HDR for Task Order 9 [ck#1362] and \$27,500.00 CPI for 4<sup>th</sup> quarter project management [ck#1363]. Resulting in a cash balance of 437,162.69 for October 21, 2021.

**LOSST 2010 Preferred Direct Savings Account:** Previous cash balance as of September 16, 2021 was \$26,592.30. Revenue received was \$11,423.60 City of Murray for August 2021 sales tax and \$6.12 for September 2021 interest. No bills were presented for payment. Resulting in a cash balance of \$38,022.02 for October 21, 2021.

Commissioners had received the Treasurer’s Report, and copies of all bills, to review prior to the meeting. A motion to approve the Treasurer’s Report and to pay the bills was made by Commissioner Larry Keller and seconded by Commissioner Brandon Patterson. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.  
Absent: Commissioner Jeanie Crees.

**PUBLIC COMMENT**

Dexter Yaddof, NRCS District Conservationist, reported that various conservation practices have been implemented in the watershed. He asked the Commission to let him know if there was anything he could do to help with the project.

**NEW BUSINESS AND CONTINUING BUSINESS**

**SEPTIC TANK DECOMMISSIONING**

Dave Beck explained that Iowa Law requires an upgrade or decommission of septic tanks when a property is acquired; tanks on the Snyder and Oswald properties need to be decommissioned. Beck sent bid requests to Bud Jones, Savage Excavating and Ritter. Beck recommended Savage as the low bidder. Commissioner Sue Wilder made a motion to accept Savage’s bid. Motion seconded by Alternate Jeff Rice. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.  
Absent: Commissioner Jeanie Crees.

**PROJECT SERVICE CONTRACTS; PROJECT MANAGEMENT**

Dave Beck, CPI, presented his contract for services of Project Management. Commissioner Brandon Patterson made a motion to accept Beck’s contract as presented. Motion seconded by Commissioner William Trickey. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.  
Absent: Commissioner Jeanie Crees.

**PROJECT SERVICE CONTRACTS; PROJECT ADMINISTRATION & FINANCIAL MANAGEMENT**

Commissioner Brandon Patterson presented the Osceola Water Work's contract for services of Project Administration and Financial Management. Commissioner William Trickey made a motion to accept the contract as presented. Motion seconded by Commissioner Larry Keller. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.

Abstain : Commissioner Brandon Patterson.

Absent: Commissioner Jeanie Crees.

**HDR REPORT**

Mark Dubin, HDR, reported that the first step in the analysis of the alternate dam site was to do soil borings (8-12) and dig test pits (10-12). The crew to do this is planned to begin around October 28<sup>th</sup>. Dave Beck stated that they would need to contact him to unlock the gate for access.

**PROJECT MANAGEMENT UPDATE**

Dave Beck reported that he had delivered the check to John Snyder on September 22 and that the lawyer had mailed the check to Patricia.

Beck has been mowing and spraying thistles. He has quarterly reports to complete for the NRCS grant. He has also been drafting a proposal with Bud Jones for use of hay ground.

Beck reported that there a couple of driveways that will need additional gravel; he will add that onto Savages duties. Also, Dudney will begin work on the Robins tract boarder fence after November 1.

**OTHER ISSUES TO BE DISCUSSED BY COMMISSION MEMBERS**

The next regular CCRC meeting is planned for Tuesday, November 16, 2021 at 9:30 a.m. at the Clarke County Development office.

**ADJOURN MEETING**

Upon motion made by Alternate Jeff Rice, seconded by Commissioner Sue Wilder, the meeting adjourned at 10:06 p.m. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: William Trickey, Sue Wilder, Jeff Rice, Larry Keller, Brandon Patterson, and Ty Wheeler.

Absent: Commissioner Jeanie Crees.

William Trickey  
Secretary