

**Clarke County Development Office  
115 E. Washington, Osceola, Iowa  
Thursday, September 14, 2023  
9:30 am**

**CALL MEETING TO ORDER**

Chairperson Ty Wheeler called the regular business meeting of the Board of Directors of the Clarke County Reservoir Commission (CCRC) to order at 9:30 am on Thursday, September 14, 2023. Commissioners/Alternate responding to roll call were Ty Wheeler-City of Osceola, Jeff Rice-SIRWA, Brandon Patterson-Osceola Water Board, William Trickey-City of Woodburn, Austin Taylor-Clarke County Board of Supervisors, and Sue Wilder-Member at Large. Others in attendance were Cassandra Brooks-Newspaper, Mike Butterfield-HDR, Lou Mayfield, Scott Kent- Clarke County Conservation Director

**APPROVE AGENDA**

Commissioner Brandon Patterson made a motion to approve the agenda as written. Commissioner Sue Wilder seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: Ty Wheeler-City of Osceola, Jeff Rice-SIRWA, Brandon Patterson-Osceola Water Board, William Trickey-City of Woodburn, Austin Taylor-Clarke County Board of Supervisors, and Sue Wilder-Member at Large.

**APPROVE JULY 27, 2023 REGULAR & ANNUAL MEETING MINUTES**

Commissioner Jeff Rice made a motion to approve the July 27, 2023 regular & annual meeting minutes as written. Commissioner Austin Taylor seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: Ty Wheeler-City of Osceola, Jeff Rice-SIRWA, Brandon Patterson-Osceola Water Board, William Trickey-City of Woodburn, Austin Taylor-Clarke County Board of Supervisors, and Sue Wilder-Member at Large.

**APPROVE AUGUST & SEPTEMBERS TREASURER'S REPORT**

Commissioner Brandon Patterson made a motion to approve August & September Treasurer Reports as written. Commissioner Jeff Rice seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: Ty Wheeler-City of Osceola, Jeff Rice-SIRWA, Brandon Patterson-Osceola Water Board, William Trickey-City of Woodburn, Austin Taylor-Clarke County Board of Supervisors, and Sue Wilder-Member at Large.

### **AUGUST TREASURER'S REPORT**

**General Fund:** Previous statement balance as of June 30, 2023 was \$56,768.33. Revenue Received were \$797.73 from City of Woodburn Sponsorship, \$15,648.10 from City of Osceola Sponsorship, \$16,455.87 from Osceola Water Works Sponsorship, \$2,577.34 from City of Murray Sponsorship, \$14,236.72 from SIRWA Sponsorship. Expenses Cleared were \$273.90 for Creston Publishing Company, \$14,086.80 Internet Transfer to LOSST 2009 Acct., \$213.52 for Osceola Water Works. Total Ending Bank Statement Balance as of July 31, 2023 was \$91,909.87. No Revenue Presented. Expenses Presented were \$238 for Auto Owners Insurance, \$161.88 for Creston Publishing Company.

**Special Account:** Previous statement balance as of June 30, 2023 was \$49,330.23. Revenue received was \$104.74 for July 2023 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of July 31, 2023 was \$49,434.97. No Revenue Presented. No Expenses Presented.

**LOSST 2008 Checking Account:** Previous statement balance as of June 30, 2023 was \$26,941.36. Revenue received was \$2,432.00 for City of Woodburn Local Option Sales Tax, \$59.04 for July 2023 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of July 31, 2023 was \$29,432.40. Revenue Presented was \$2,706.76 for City of Woodburn Local Option Sales Tax. Expenses Presented were \$3,984.00 for Spidle Pasture & CRP Clean-Up & Fencing, \$1,754.00 for Clarke County Treasurers, \$194.00 for Clarke County Treasurers.

**LOSST 2009 Checking Account:** Previous statement balance as of June 30, 2023 was \$505,901.56. Revenue received was \$14,086.80 from Transfer from General Checking, \$732,689.36 from City of Osceola Local Option Sales Tax, \$1,696.50 from July 2023 Interest. Expenses cleared were \$11,250.00 for Osceola Water Works, \$73.64 for CPI LLC, \$27,500.00 for CPI LLC. Total Ending Bank Statement Balance as of July 31, 2023 was \$1,215,550.58. No Revenue Presented. Expenses Presented were \$168.00 for Ahlers Cooney Attorneys, \$10,521.59 for HDR Engineering.

**LOSST 2010 Preferred Direct Savings Account:** Previous statement balance as of June 30, 2023 was \$301,856.43. Revenue received was \$640.93 for July 2023 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of July 31, 2023 was \$302,497.36. Revenue Presented were \$11,999.33 from City of Murray Local Option Sales Tax. No Expenses Presented.

### **SEPTEMBER TREASURER'S REPORT**

**General Fund:** Previous statement balance as of July 31, 2023 was \$91,909.87. Revenue Received were \$2,706.76 Deposit into incorrect account. Expenses Cleared were \$2,706.76 for Deposit Transfer to LOSST 2008 Account, \$238.00 for Auto Owners Insurance, \$161.88 for Creston Publishing Company. Total Ending Bank Statement Balance as of August 31, 2023 was \$91,509.99. No Revenue Presented. Expenses Presented were \$203.76 for Creston Publishing Company.

**Special Account:** Previous statement balance as of July 31, 2023 was \$49,434.97. Revenue received was \$104.96 for August 2023 interest. No Expenses Cleared.

Total Ending Bank Statement Balance as of August 31, 2023 was \$49,539.93

Revenue Presented was \$17,485.00 from Bud Jones. No Expenses Presented.

**LOSST 2008 Checking Account:** Previous statement balance as of July 31, 2023 was \$29,432.40.

Revenue received was \$2,706.76 for City of Woodburn Local Option Sales Tax, \$63.07 for August 2023 interest. Expenses Cleared were \$3,984.00 for Spidle Pasture & CRP Cleanup.

Total Ending Bank Statement Balance as of August 31, 2023 was \$28,218.23

No Revenue Presented. No Expenses Presented.

**LOSST 2009 Checking Account:** Previous statement balance as of July 31, 2023 was \$1,215,550.58.

Revenue received was \$2,472.29 from August 2023 Interest. Expenses cleared were \$756.00 for Ahlers & Cooney Attorneys, \$54,684.02 for HDR Engineering, \$168.00 for Ahlers & Cooney Attorneys, \$10,521.59 for HDR Engineering.

Total Ending Bank Statement Balance as of August 31, 2023 was \$1,151,893.23.

No Revenue Presented. Expenses Presented were \$35.72 for CPI LLC.

**LOSST 2010 Preferred Direct Savings Account:** Previous statement balance as of July 31, 2023 was

\$302,497.36. Revenue received was \$11,999.33 for City of Murray Local Option Sales Tax, \$650.51 for July 2023 interest. No Expenses Cleared.

Total Ending Bank Statement Balance as of August 31, 2023 was \$315,147.20.

No Revenue Presented. No Expenses Presented.

Commissioners had received the Treasurer's Report, and copies of all bills, to review prior to the meeting.

#### **PUBLIC COMMENT**

No public comment.

#### **NEW BUSINESS AND CONTINUING BUSINESS**

##### **HDR REPORT**

Mike Butterfield, HDR, discussed field activities conducted by HDR staff for wetland delineations and biological assessments needed for the watershed plan-EIS. Field work is complete, data analysis is underway, and report development will follow soon. The draft plan-EIS should be ready for internal HDR and CCRC review in early December. We should be on schedule to provide NRCS final draft plan-EIS in March.

##### **PROJECT MANAGEMENT UPDATE**

Dave Beck, Project Coordinator, reported that he and Ty Wheeler had worked significant time in August with NRCS on developing an amendment to the existing agreement with NRCS. The amendment will extend the completion date from December 31, 2023 to December 31, 2024 and add about \$250,000 in

federal assistance to CCRC. This will help both NRCS and CCRC complete a significant part of the work necessary to be in compliance with the National Historic Preservation Act for the project.

**OTHER ISSUES TO BE DISCUSSED BY COMMISSION MEMBERS**

The next regular CCRC meeting is planned for Thursday, October 26, 2023 at 9:30 a.m. at the Clarke County Development office.

**ADJOURN MEETING**

Upon motion made by Commissioner Bill Trickey and seconded by Commissioner Brandon Patterson, the meeting adjourned at 10:02 a.m. Motion carried on roll call vote:

Ayes: Commissioners/Alternate: Ty Wheeler- City of Osceola, Jeff Rice-SIRWA, Brandon Patterson-Osceola Water Board, William Trickey-City of Woodburn, Austin Taylor-Clarke County Board of Supervisors, and Sue Wilder-Member at Large.

William Trickey  
Secretary

Minutes Published in the Osceola Sentinel-Tribune on 9/21/2023 for the amount of \$155.65

APPROVED