

**CLARKE COUNTY RESERVOIR COMMISSION**

**Regular Meeting Minutes**

**Thursday, December 11, 2025.**

**Unapproved**

**CALL MEETING TO ORDER**

Chairperson Ty Wheeler called the regular business meeting of the Board of Directors of the Clarke County Reservoir Commission (CCRC) to order at 9:31 am on Thursday, December 11, 2025. Commissioners/Alternate responding to roll call were Ty Wheeler-City of Osceola, Brandon Patterson-Osceola Water Board, Brian Sorensen-Clarke County Board of Supervisors, Jeff Rice-SIRWA, and Sue Wilder-Member at Large. Members William Trickey-City of Woodburn, and Denise Arnold-City of Murray were absent.

Others in attendance were Dave Beck-CPI, Andrew Clark-CCDC, Sharon Clark-Spoke Communications, LLC, and Patti Snyder-Osceola Water Works.

**APPROVE AGENDA**

Commissioner Jeff Ricer-SIRWA, made a motion to approve the agenda as written. Commissioner Sue Wilder-Member at Large, seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners: Ty Wheeler-City of Osceola, Brandon Patterson-Osceola Water Board, Brian Sorensen-Clarke County Board of Supervisors, Jeff Rice-SIRWA, Sue Wilder-Member at Large.

**APPROVE OCTOBER 23, 2025 REGULAR MEETING MINUTES**

Commissioner Brandon Patterson-Osceola Water Board, made a motion to approve the October 23, 2025 regular meeting minutes as written. Commissioner Brian Sorensen-Clarke County Board of Supervisors, seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners: Ty Wheeler-City of Osceola, Brandon Patterson-Osceola Water Board, Brian Sorensen-Clarke County Board of Supervisors, Jeff Rice-SIRWA, Sue Wilder-Member at Large.

**APPROVE NOVEMBER & DECEMBER TREASURER'S REPORTS**

Commissioner Jeff Rice-SIRWA, made a motion to approve the November and December Treasurer's Reports as written. Commissioner Brandon Patterson-Osceola Water Board, seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners: Ty Wheeler-City of Osceola, Brandon Patterson-Osceola Water Board, Brian Sorensen-Clarke County Board of Supervisors, Jeff Rice-SIRWA, Sue Wilder-Member at Large.

**NOVEMBER TREASURER'S REPORT**

**General Fund:** Previous statement balance as of September 30, 2025 was \$1,173,078.92. Revenue Received was \$3,237.73 for October 2025 Interest. Expenses Cleared were \$825.00 for Spoke Communications. Total Ending Bank Statement Balance as of October 31, 2025 was \$1,175,491.65. Revenue Presented was \$49,293.51 for USDA. Expenses Presented were \$50.00 for Immanuel Lutheran Church, \$117.40 for Creston Publishing, and \$825.00 for Spoke Communications, LLC. Outstanding Expenses were \$231.81 for Creston Publishing.

**Special Account:** Previous statement balance as of September 30, 2025 was \$142,337.09. Revenue received was \$392.89 for October 2025 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of October 31, 2025 was \$142,729.98. No Revenue was Presented. No Expenses Presented. No Expenses were Outstanding.

**LOSST 2008 Checking Account:** Previous statement balance as of September 30, 2025 was \$77,396.43. Revenue received was \$2,809.80 for City of Woodburn Local Option Sales Tax and \$217.89 for October 2025 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of October 31, 2025 was \$80,424.12. Revenue presented was \$2,564.88 for City of Woodburn Local Option Sales Tax. Expenses Presented were \$6,940.40 for New Cooperative, and \$79.80 for Osceola Farm & Home. Expenses outstanding were \$385.00 for Chesnut Lawn & Landscape.

**LOSST 2009 Checking Account:** Previous statement balance as of September 30, 2025 was \$926,982.58. Revenue received was \$2,526.95 for October Interest. Expenses Cleared were \$13,500.00 for Osceola Water Works, and \$31,106.23 for CPI, LLC. Total Ending Bank Statement Balance as of October 31, 2025 was \$884,903.30. No Revenue was Presented. Expenses Presented were \$8,746.30 for HDR, Inc. No Expenses were Outstanding.

**LOSST 2010 Preferred Direct Savings Account:** Previous statement balance as of September 30, 2025 was \$671,517.91. Revenue received was \$12,339.84 for City of Murray Local Option Sales Tax, \$13,863.34 for City of Murray Local Option Sales Tax and \$1,879.24 for October 2025 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of October 31, 2025 was \$699,600.33. No Revenue was Presented. No Expenses were Presented. No Expenses were Outstanding.

### **DECEMBER TREASURER'S REPORT**

**General Fund:** Previous statement balance as of October 31, 2025 was \$1,175,491.65. Revenue Received was \$12,854.48 for Clarke County Board of Supervisors, \$2,934.64 for November 2025 Interest. Expenses Cleared were \$50.00 for Immanuel Lutheran Church and \$231.81 for Creston Publishing. Total Ending Bank Statement Balance as of November 28, 2025 was \$1,190,998.96. Revenue Presented was \$49,293.51 for USDA. Expenses Presented were \$825.00 for Spoke Communications, LLC. and \$105.76 for CPI, LLC. Outstanding Expenses were \$117.40 for Creston Publishing and \$825.00 for Spoke Communication, LLC.

**Special Account:** Previous statement balance as of October 31, 2025 was \$142,729.98. Revenue received was \$381.27 for November 2025 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of November 30, 2025 was \$143,111.25. No Revenue was Presented. No Expenses Presented. No Expenses were Outstanding.

**LOSST 2008 Checking Account:** Previous statement balance as of October 31, 2025 was \$80,424.12. Revenue received was \$2,564.88 for City of Woodburn Local Option Sales Tax and \$215.28 for November 2025 interest. Expenses Cleared were \$385.00 for Chesnut Lawn & Landscaping. Total Ending Bank Statement Balance as of November 30, 2025 was \$82,819.28. No Revenue was presented. No Expenses were presented. Expenses Outstanding were \$6,940.40 for New Cooperative, Inc. and \$79.80 for Osceola Farm & Home.

**LOSST 2009 Checking Account:** Previous statement balance as of October 31, 2025 was \$884,903.30. Revenue received was \$2,363.78 for November Interest. No Expenses Cleared. Total Ending Bank Statement Balance as of November 30, 2025 was \$887,267.08. No Revenue was Presented. Expenses Presented were \$4,373.14 for HDR, Inc. Expenses Outstanding were \$8,746.30 for HDR, Inc.

**LOSST 2010 Preferred Direct Savings Account:** Previous statement balance as of October 31, 2025 was \$699,600.33. Revenue received was \$1,868.80 for November 2025 interest. No Expenses Cleared. Total Ending Bank Statement Balance as of November 30, 2025 was \$701,469.13. Revenue Presented was \$12,654.94 for City of Murray Local Option Sales Tax. No Expenses were Presented. No Expenses were Outstanding.

### **PUBLIC COMMENT**

No one addressed the Board and no other correspondence was received.

### **NEW BUSINESS AND CONTINUING BUSINESS**

### **HDR REPORT**

Michael Butterfield of HDR Engineering reported that December 22, 2025 is the last day to receive public comments regarding the Draft Plan EIS for the Clarke County Water Supply Project. HDR, Inc. and NRCS will review and provide comments and are hopeful to have a signed Watershed Plan Agreement by Spring, 2026.

**PROJECT MANAGEMENT UPDATE**

Dave Beck, Project Coordinator, gave a report on activities from October 22<sup>nd</sup>, 2025 thru December 10<sup>th</sup>, 2025. Dave, Ty and Brandon met with the Clarke County Board of Supervisors on October 27<sup>th</sup>. Communication was received from NRCS that EPA has notified them that the Notice of Availability (NOA) for the Clarke County Water Supply Plan/EIS was published on November 21<sup>st</sup> and the 31 day comment period will end on Monday, December 22, 2025.

**OTHER ISSUES TO BE DISCUSSED BY COMMISSION MEMBERS**

The next regular meeting for the Clarke County Reservoir Commission will be held on Thursday, January 22<sup>nd</sup>, 2026 at 9:30 a.m. at the Clarke County Development office.

**ADJOURN MEETING**

Upon motion made by Commissioner Brandon Patterson-Osceola Water Works, and seconded by Sue Wilder – Member at Large, the meeting adjourned at 10:00 a.m. Motion carried on roll call vote:

Ayes: Commissioners: Ty Wheeler-City of Osceola, Brandon Patterson-Osceola Water Board, Brian Sorensen-Clarke County Board of Supervisors, Jeff Rice-SIRWA, Sue Wilder-Member at Large.

Ty Wheeler  
Chairperson